

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY SIDEWALK COMMITTEE HELD ON TUESDAY, MARCH 10, 2015 IN THE LOBBY CONFERENCE ROOM, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 5:00 p.m. by Craig Cowper.

Members Present: Phil Lauwers, Richard Kolasinski, Stan Grot, Craig Cowper, Grant Golasa

Members Absent: **Susan Rohall (excused); Carol Thurber, Township Engineer's Office (excused)**

APPROVAL OF MINUTES

MOTION by Golasa, supported by Kolasinski, to approve the minutes of the January 12, 2015 meetings as submitted.

Motion carried.

BUSINESS FROM THE FLOOR

No visitors present.

ENGINEER'S REPORT

Ms. Thurber sent a memorandum which provided an update on several topics:

- a. Schoenherr sidewalk gaps: In the process of revising the engineering drawings and easements that were submitted to the DPW for easement acquisition. Submitted to the Macomb County Department of Roads for approval; have submitted to the Macomb County Soil Erosion for approval. There will be an elimination of one (1) gap 07-13-300-002 due to a proposed development of Villas of Grandeur II.
- b. The issue at 24 Mile and Schoenherr with the utility company has been resolved.
- c. Shelby Road sidewalk will be bid and constructed in 2015.
- d. 2015 Maintenance Program: the inspections are complete for the north and south main roads. Approximately 2,200 repair reports generated. Further reviews on these inspections are expected. The bid package is being prepared. Resident letters are being prepared and will be mailed once a contractor is determined.

TOWNSHIP PLANNER'S REPORT

Mr. Wynn was not present.

SIDEWALK COMMITTEE
December 9, 2014

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OLD BUSINESS

a. 2015 Master Priority List Review

25 Mile Road by Eisenhower School was discussed.

b. Engineer Invoices Review and Approve

The 2014 Sidewalk Gaps invoice was for \$2,165.00. This was approved at the previous bill run.

NEW BUSINESS

a. Residents' Suggestions for Sidewalks

The committee will investigate the requests and contact the engineer to determine the easements.

b. Maintenance Program

The committee discussed the process and approach to completing this program to remain fair and efficient.

CORRESPONDENCE

a. Review of correspondence with committee.

There was no correspondence to discuss.

ADJOURNMENT

MOTION by Golasa, supported by Grot, to adjourn the meeting.

The meeting adjourned at 5:11 p.m.

Craig Cowper, Chairman

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MEMORANDUM

TO: Shelby Township Sidewalk Committee
FROM: Carol P. Thurber, P.E.
SUBJECT: Engineer's Report

DATE: March 10, 2015
CC:

Follows is an update of the status of various sidewalk projects:

Schoenherr Sidewalk Gaps

- Revised Engineering drawings and easements were submitted to the DPW for easement acquisition
- Submitted to Macomb County Department of Roads for Approval
- Submitted to Macomb County Soil Erosion for approval
- Will be eliminating construction of one gap (07-13-300-002) due to proposed development of Villas of Grandeur II
- Have worked out guy wire issue at 24 / Schoenherr with utility companies – was of great concern

Shelby Road Sidewalk (North of 22 Mile)

- This project will be bid and constructed in 2015.

2015 Sidewalk Maintenance Program

- Inspections completed for the north/south major roads (Hayes, Schoenherr, Jewell, Van Dyke, Dequindre, Shelby & Mound)
- Orange and green X's were placed on possible repairs.
- Approximately 2,200 repair reports generated with repair criteria and pictures. Currently evaluating each repair to determine whether repairs are necessary, or to be placed on watch list.
- Putting together the bid package with specifications and square footage of repairs for 4", 6" and 8" replacement.
- Preparing resident letters to be mailed when a contractor is determined from bids (Letters need to wait until contract is awarded due to cost provided to each resident).