

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY SIDEWALK COMMITTEE, HELD ON TUESDAY, **DECEMBER 13th, 2016** IN THE LOWER LEVEL CONFERENCE ROOM, TOWNSHIP MUNICIPAL OFFICES, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 5:04pm by Craig Cowper.

Members Present: Richard Kolasinski, Craig Cowper, Andy Yatooma, John Kocis

Members Absent:

APPROVAL OF MINUTES

(While reviewing minutes, Mr. Cowper inquired whether Mr. Kocis had the opportunity since the last meeting to discuss the Schoenherr Road easements with someone at the DPW. Contact has not been made; Chairperson Cowper and Mr. Kocis will set up a meeting at the DPW shortly after the new year begins, so that the committee can move on from Schoenherr Road gaps to other sidewalk projects.)

MOTION made by Mr. Kolasinski, supported by Kocis, to approve the minutes of September 13, 2016 as presented. All members in favor. **Motion carried.**

BUSINESS FROM THE FLOOR/VISITORS

No Business from the floor. No visitors present.

ENGINEER'S REPORT

No report. No representative of Fazal Khan present.

TOWNSHIP PLANNER'S REPORT

No report. Mr. Wynn was not present.

OLD BUSINESS

a. Review of 2016 Projects

Chairperson Cowper explained that there are no new additions to the Project List. The current list will now become the 2016/2017 Sidewalk Gap Project List. The Schoenherr Road gaps will drop off the list, as the Board of Trustees approved the contract to fill these gaps; these projects will be started in Spring of 2017. Mr. Kocis inquired whether the Milonas Drive and Patterson Street gaps

OLD BUSINESS (continued)

were included in the December 7th approval. Mr. Cowper was not 100% clear on this, and will check with Steve Henige at Fazal Khan for clarification before the next meeting.

Chairperson Cowper also updated the members on a request from a resident, Mr. Churchill, for a stretch of Mound Road near 24 Mile Road that will be too costly to undertake as it would require removal of a tree. Mr. Cowper is awaiting official documentation from the township engineer before contacting Mr. Churchill on the result of his request.

Mr. Cowper explained the procedure on dealing with trees overhanging sidewalks. This is the responsibility of the owner of the property to take care of these trees. If there are issues, Township Code Enforcement should be notified and they will assess the situation. This committee does not discuss anything with the homeowners; Code Enforcement will follow up to enforce the ordinance. Committee members were shown how to contact Shelby Township Code Enforcement if needed.

b. Curtis Cemetery Sign Update

Chairperson Cowper updated the committee on the Curtis Cemetery sign situation. He reminded the members that an estimate of \$207.20 was received by Empire sign for the two yellow and black, reflective directional signs to replace the previous (stolen) signs. Labor for installation was estimated at one hour, at a cost of \$80 per hour. Mr. Cowper requested the committee to approve the purchase, and to allow for a possible increase resulting from the time that has passed since the original quote.

MOTION by Kocis, seconded by Mr. Kolasinski, to approve the purchase of the two Curtis Cemetery directional signs, from Empire Signs, at a cost not to exceed 110% of the quote of \$207.20, plus labor for installation. All members in favor. **Motion passed.**

c. Field Trip/Virtual Tour

The annual field trip to investigate sidewalk gaps for new projects has been delayed for various reasons over the past few months, Mr. Cowper explained. It was suggested by Mr. Kocis that the committee do a virtual field trip, using Google Maps and GIS, to target areas in the township with sidewalk gaps on main roads. The engineer can then be contacted as to easements held or needed, and targeted areas can be visited by the committee once the winter weather has passed. This virtual field trip will be at the end of the January 10th, 2017 meeting.

CORRESPONDENCE

Chairperson Cowper informed the committee that he received correspondence from a resident regarding the need for a sidewalk on the south side of 26 Mile Road from Pinewood Estates to Van Dyke Road, in front of the new Kroger Development. The committee will look at this soon, now that the shopping center work is. Mr. Cowper reminded the members that all residents who send in correspondence are invited to meetings and thanked for their suggestions.

NEW BUSINESS

No new business was presented.

Chairperson Cowper informed the committee that Mr. Grot will no longer be a committee member due to other commitments. Mr. Cowper thanked Mr. Grot for his service to the community on this committee.

Mr. Golasa's term with the committee has also ended, and Mr. Cowper thanked him for his service. As a result of a recent suggestion from Mr. Golasa, this committee will be draw up bylaws this year, so that the work of this committee can be continued smoothly throughout any future chair and membership changes.

Mr. Joe Gorak has been appointed to the committee to replace Mr. Golasa.

ADJOURNMENT

MOTION by Mr. Kocis, supported by Mr. Kolasinski, to adjourn the meeting.

Motion carried. The meeting adjourned at 5:26pm.

Craig Cowper, Chairman

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